

↻ OOPSLA'97 Panels A/V Request Form ↻

1 This form is important. Without this form we cannot provide the correct audio/visual equipment for your panel. You should fill out and submit this request form as soon as possible, and absolutely no later than **August 15, 1997**. *Do not miss this deadline - last minute changes cannot be accommodated.* Regardless of the number of panelists please submit one, exactly one, and no more than one form per panel.

Please check boxes and 2 fill in blanks.

2 I would like:
 one overhead and screen
-or- two overheads and screens
-or- one overhead, one 35mm slide projector
-or- two 35mm slide projectors

I would also like:
 one laser pointer
-or- no pointer at all, thanks anyway.

Note that your panel may be IMAG'd (those big videos of your talking head) and thus you may not be near the screen or the overhead projectors. Please consider this when preparing your presentation(s).

3 We are bringing computer's and would like them to be projected on the screen in vivid colour. My computer(s) are: (model, display, ... *Please be explicit*)

-or- We are not bringing any computers.

(OOPSLA'97 will project the computer using either an LCD panel or a Datashow-like projector depending upon the type of hardware, the size of the room, the phase of the moon, and the price of tea in China. If there exists a technical reason why one of the options would be superior, please explain in section 5)

4 There will be _____ panelists of which _____ will be speaking simultaneously during this talk. The speakers will use lavalier microphones; the others will have tables microphones.

5 I would also like to request the following special equipment:

6 My panel's title is:

7 My name, address, phone number, fax number, and email address are:

(Remember: we will use this address if we need to contact you about your audio/visual request and thus it is in your own best interest to be accurate. We also hope that you non-North Americans will include your country code with the phone numbers!)

8 Send this request for to Nancy Wilson **before August 15, 1997**:

Nancy Wilson
Meeting Planner
NJW Meetings
PO Box 20125
Portland, Oregon
USA 97220-0125

voice: (503) 252-5458
fax: (503) 261-0964
email: 74117,171@compuserve.com

Refer to the Panel's web page for email copies of this form.